

**Brandywine Homeowners Association, Inc.**  
Board of Directors Meeting Minutes  
Condo Clubhouse  
8/13/2024

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**Call to Order**

- at 7:00 PM
- by Stan Wickett

**Verification of Quorum**

- 4 of 5 Board Members in attendance.
- Liliane Benucci, Kenneth DeForest, Daniel Perez,, Stan Wickett

**Proof of Notice**

- Notice provided in accordance with Florida Statutes

**Previous Meeting Minutes:**

- Motion to approve the previous Board of Directors Meeting minutes from 07/09/2024 as Submitted.
- By: Lilian Benucci
- 2nd by: Ken DeForest
- Vote: Unanimous by Members Present

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**Old Business**

• **Motion: Finalized HOA/Condo Deal**

Board approved counter-proposal from original offer as amended to be presented to COA

- By: Liliane Benucci
- 2nd by: Ken DeForest
- Vote: Unanimous by Members Present

**New Business**

1, Approved 2024/2025 Budget increasing dues from \$95/quarter to \$103

- By: Liliane Benucci
- 2nd by: Ken DeForest
- Vote: Unanimous by Directors Present

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**Adjournment**

- Motion to adjourn at 8:09 by Liliane Benucci
- 2nd by Kenneth DeForest
- Vote: Unanimous by Members Present

## Brandywine Homeowners Association – ARC Report August 2024

Chair – Martha Underriner

Committee: Lorin Myers, Laura Remington, Kevin DeBruyne, Ray Knowles

### Requests

None

**Grounds Maintenance Report—August 2024 (Liliane Benucci, Tisa Houck, Lorin Myers, Rene’e Weber, Susan & Steve Woodard, committee members)**

On July 16, a ‘to do’ list was given to Glen to forward to Mike Graves of Clean Cuts. By July 19<sup>th</sup> Mike had completed all but trimming a tree in the Valley Forge/Brandywine median. The tree blocking the streetlight at the W. Village Green cul-de-sac needs to be trimmed, but that will have to be done by Volusia County Road & Bridge or by a professional if R&B doesn’t do it. Houck will call and request that service.

A subsequent request to mow the meadow was completed on the 20<sup>th</sup>.

Myers cut back the dying Hawthorne plants in the Valley Forge median and at the corner of West Village Green and Brandywine Rd.

Myers and Chant replaced the cap boards on the backside of the Valley Forge cul-de-sac.

Myers replaced the rotting screws on a speed limit sign at Saratoga Rd.